



CODE ENFORCEMENT BOARD HEARING AGENDA

MONDAY
January 27, 2025 - 9:30 AM

TOWN COUNCIL CHAMBERS
4300 S. ATLANTIC AVE., PONCE INLET, FL

SUNSHINE LAW NOTICE FOR BOARD MEMBERS – Notice is hereby provided that one or more members of the Town Council or other Town Boards may attend and speak at this meeting.

A complete copy of the materials for this agenda is available at Town Hall.

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL & DETERMINATION OF QUORUM.
 - A. Oaths of Office
 - B. Election of Chairperson
 - C. Election of Vice-Chairperson
4. ADOPTION OF AGENDA.
5. DISCLOSURE OF EX-PARTE COMMUNICATION. *Code Enforcement cases are quasi-judicial and receipt of any information or discussion of any case outside of the public hearing is strongly discouraged. If a board member obtains any information or discusses any case outside the public hearing process, this information must be disclosed in detail by the board member prior to the presentation of the case and may not be considered by the board member when making any decision related to the case.*
6. ADMINISTERING THE OATH TO WITNESSES: Attorney Cino
7. APPROVAL OF THE MINUTES:
 - A. November 25, 2024
8. OLD BUSINESS:
 - A. Case # 2024-752: Property Address: 4787 South Atlantic Avenue
Owner(s): Kevin & Mary O'Donnell
Alleged Violation(s): Removal of protected vegetation
9. NEW BUSINESS:
 - A. Case # 2025-039: Property Address: 4736 South Atlantic Avenue
Owner(s) Boglarka Szollosi & Rossen Simeonov
Alleged Violation(s): Work beyond scope of permit
 - B. Case # 2025-046: Property Address: 4738 South Atlantic Avenue
Owner(s) Boglarka Szollosi & Rossen Simeonov

Alleged Violation(s): Work beyond scope of permit

10. ATTORNEY DISCUSSION.
11. BOARD/STAFF DISCUSSION.
 - A. Year End Reports
 - B. Service
12. ADJOURNMENT.

Next hearing date: Monday, February 24, 2025

If a person decides to appeal any decision made by the Code Enforcement Board with respect to any matter considered at a hearing, he/she will need a record of the proceedings and that for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons who require accommodation to attend this hearing should contact the Clerk's office at 386-236-2150 by 4:00 pm at least 48 hours in advance of the meeting to request such assistance.



Meeting Date: 01/27/2025

Agenda Item: 3-A

Report to Code Enforcement Board

Topic: Oaths of Office

Summary:

At the Council's January 16, 2025 meeting, the following members were reappointed to the Code Enforcement Board. The Oaths will be administered to:

1. Elena Richards, Seat #1
2. John Michel, Seat #4

Suggested motion: N/A

Requested by:

Ms. Stewart, Assistant Deputy Clerk
Mr. Hooker, Code Compliance Manager

Approved by:

Mr. Disher, Town Manager