



MEMORANDUM

TOWN OF PONCE INLET OFFICE OF THE PUBLIC SAFETY DIRECTOR

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Mike Disher, AICP, Town Manager
From: Daniel Scales, Public Safety Director
Date: December 4, 2024
Subject: November 2024 Fire Department Report

Attached to this memo are the following items.

- Department incident summary for the month of November (with graph)
- Incident concentration heat maps
- November fire training summary for the fire department
- Summary of activities from the fire department Office Manager

In November, the Ponce Inlet Fire Department (PIFD) responded to a total of 86 incidents, with 55 of those falling under Emergency Medical Services (EMS). The department transported 47 patients, 12 from within Ponce Inlet and 35 from out-of-district, averaging 1.6 transports per day. Notably, no transport assistance was required from external sources during this period.

The department continued its firefighter skills development, focusing on driver training for fire apparatus and conducting hose deployment drills. This hands-on training ensures our personnel remain proficient in essential firefighting and rescue techniques.

The department finalized the final modifications and equipment acquisitions for the new 75' aerial apparatus, or "Quint". We anticipate taking delivery of the vehicle sometime in December.

November also marks the one-year anniversary of Deputy Fire Chief Landreville joining the department. In the short 12 months Chief Landreville has been with the department, he has made many valuable contributions. A few are listed below.

- Oversaw construction of bunker gear and uniform storage rooms
- Oversaw the renovation of four bunk rooms
- Created and managed fire/EMS training activities
- Created multiple new fire department policies
- Accreditation – wrote, or re-wrote, significant portions of the Self-Assessment Manual
- Assisted with the operational onboarding of seven new employees
- Served as Town Infection Control Officer and Safety Committee member
- Created and oversaw the specifications for the new 75' aerial apparatus, or "Quint"
- Performed Incident Command (IC) at numerous fire and EMS incidents
- Coordinated and managed fire/EMS equipment and vehicle maintenance/repair
- Began the development of a Safety Remediation and Training Plan for Public Works

Fire Department turnout data is included with the other call related information. The fire department's goal is to have the 90th percentile time for both medical and fire calls meet the NFPA standards. In November, the fire department met the 90th percentile for fire responses. The 90th percentile for fire department EMS responses for November was close to the NFPA standard.

To provide the public with more fire department response data, we are including hyperlinks to heat maps of the various fire department responses. The intent of the heat maps is to demonstrate concentrations of calls within the community. This is a requirement of the accreditation process. Links to the heat maps can also be found on the Town's website under the fire department section.

NOTE: Each map link will launch in an individual web browser.

Link to Ponce Inlet's November fire department call responses:

https://app.mapline.com/map/map_61025dd/Qz9OPxUUPz8UPz8UPmgUTz86dD99Pz8UPz83PwJtPz8uP15bPy

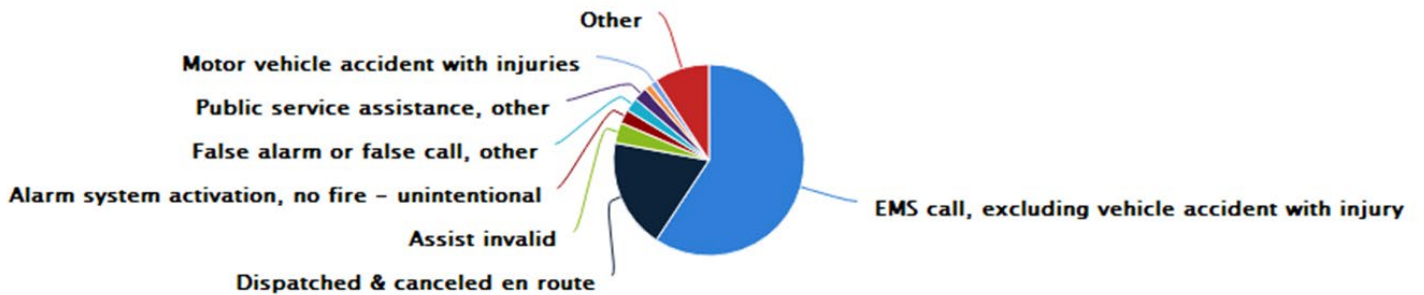
Link to Ponce Inlet's November EMS call type responses:

https://app.mapline.com/map/map_7a193e83/PR4UbT8cR3ULZTVLPz8UND8hP1RXGlgUJVcUP1kIPz8LFCN2LT

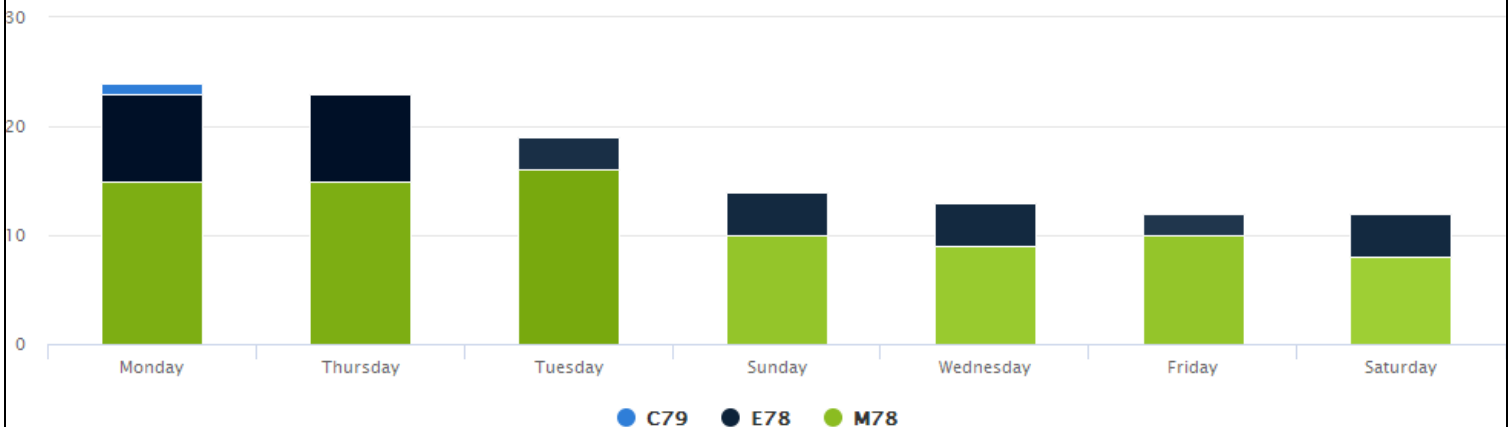
Link to Ponce Inlet's November fire call type responses:

https://app.mapline.com/map/map_a6d0be7/P2YUYwkbGj8ETT85LkIUZD9YPz87Pz8oPzgUPz9KGGEUJz8UPz

Counts by Incident Type



Counts by Day and Apparatus



Ponce Inlet Fire Department Incident Summary

November 1 through November 30, 2024

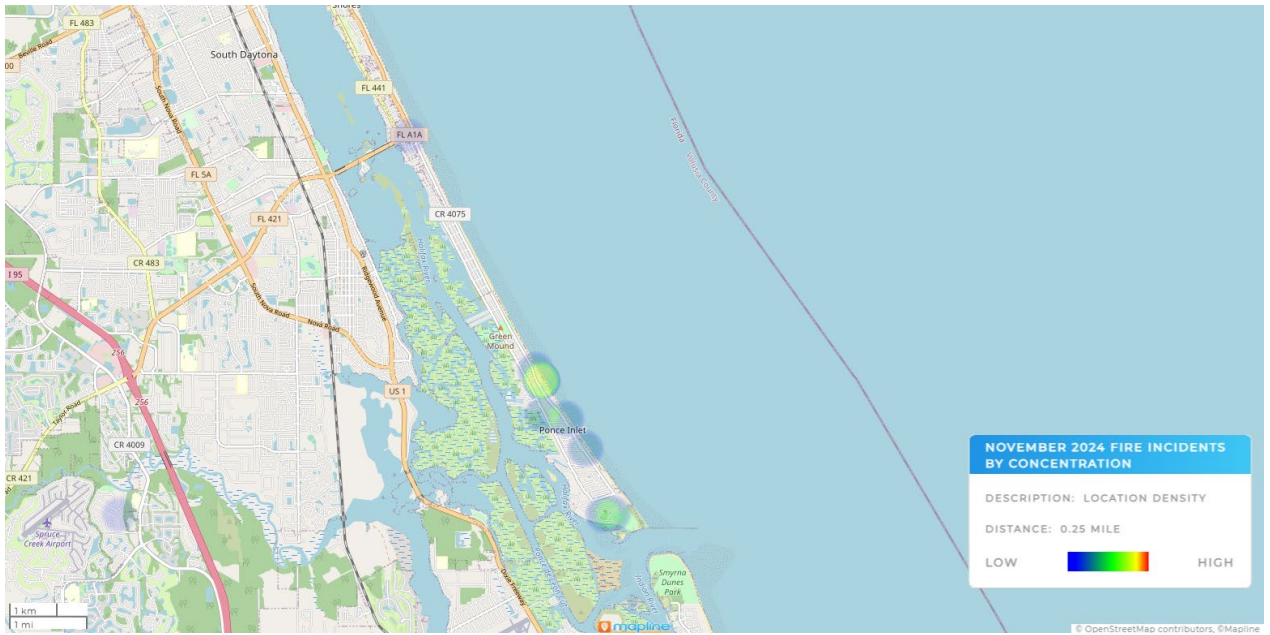
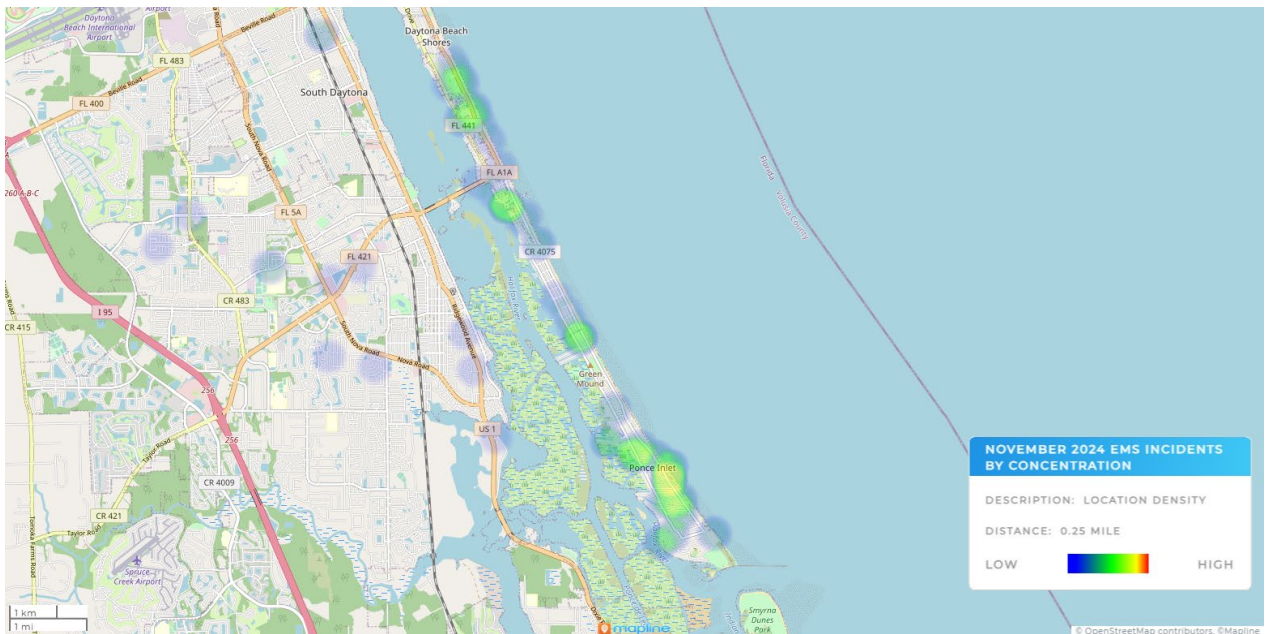
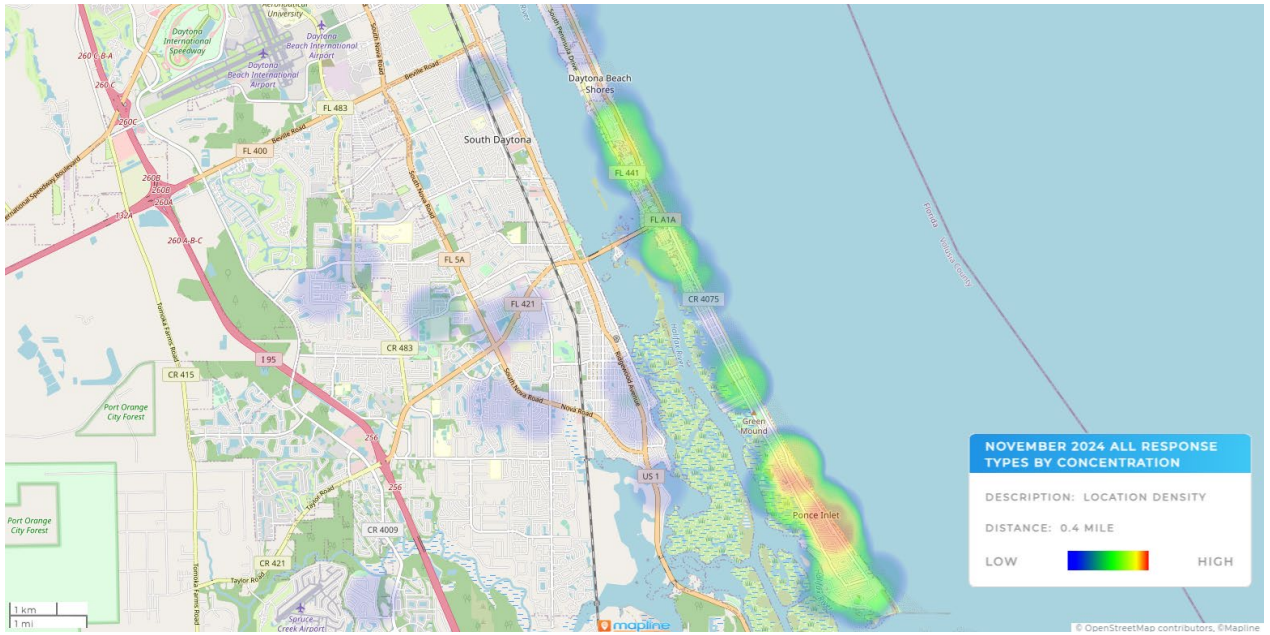
Total Monthly Department Responses	86
Fire Incident Types	31
EMS Incident Types	55
Average Response per 24hr Shift for November	2.9
Total Response for Year-to-Date	991
Average Response per 24hr Shift Year-to-Date	2.9

Fire Service Incident Types	31
Hazardous Conditions/No Fire	2
Service Call	7
Good Intent	17
False Alarm	4
Miscellaneous	0
Fire	1

Unit Turnout Time Analysis	
	Reaction Time
Medical	
Average	53 Secs
Lowest	00 Secs
Highest	131 Secs
90th Percentile	95 Secs
Fire	
Average	39 Secs
Lowest	12 Secs
Highest	61 Secs
90th Percentile	56 Secs
Reaction Time - time from dispatch notification to time unit goes enroute	
NFPA 1710 Recommends . 60 secs reaction time for 90% of EMS incidents	
NFPA 1710 Recommends 80 secs reaction time for 90% of fire service incidents	

Response Time Analysis	
	Response Time
Medical	
Average	03:19 Mins
Lowest	02:15 Mins
Highest	04:39 Mins
90th Percentile	05:58 Mins
Fire	
Average	03:47 Mins
Lowest	02:17 Mins
Highest	05:29 Mins
90th Percentile	05:02 Mins

EMS Incidents and Transports	
Transports	47
Non-transports	8
Transports Originating Within Ponce Inlet	
<i>Transports Originating Within Ponce Inlet</i>	12
Transports Originating Outside of Ponce Inlet	
<i>Transports Originating Outside of Ponce Inlet</i>	35
In-District Transport Assisted by Outside Agency (not included transport totals)	
<i>In-District Transport Assisted by Outside Agency (not included transport totals)</i>	0
Ponce Inlet Transporting from In-District	0
Ponce Inlet Transporting from Out-of-District	0
Transport Destinations	
Halifax Port Orange	22
Halifax Daytona	15
Advent Daytona	6
Advent Port Orange	3
Advent New Smyrna Beach	1
Total EMS Transports Year-to-Date	
<i>Total EMS Transports Year-to-Date</i>	505
In-District Transports	168
Out of District Transports	337
Average Transports per 24hr Shift for November	
<i>Average Transports per 24hr Shift for November</i>	1.6
Average Transports per 24hr Shift Year-to-date	
<i>Average Transports per 24hr Shift Year-to-date</i>	1.5



Completions - Aggregated

Type:

Completions - Aggregated

Run Date:

Dec 2, 2024 2:09 PM

Shared with:

Not Shared

Filters:

Users: 12 selected

Type: All Assignments

Completion Date Range: From 11/01/2024 To 11/30/2024

User Status: Active, Offline

First Name	Last Name	Completions	Duration (hours)
Andy	Inman	99	77.06
Bo	Godawa	46	37.99
Branden	Garcia	82	57.14
Crystal	Austell	60	32.83
Eric	Baxa-Breedlove	37	32.14
Gage	Kananen	194	179.6
Igor	Kojadinovic	46	36
Jeff	Lord	117	104.87
John	Juliano	67	47.3
Ray	Reneker	108	83.59
Ryan	Burke	27	18.56
Steven	Tornelli	87	66.71



MEMORANDUM
TOWN OF PONCE INLET
FIRE DEPARTMENT

The Town of Ponce Inlet staff shall be professional, caring, and fair in delivering community excellence while ensuring Ponce Inlet citizens obtain the greatest value for their tax dollar.

To: Dan Scales, Public Safety Director

From: Becky Hugler, FD Office Manager/PIO/Website Administrator

Date: December 2, 2024

Subject: Monthly Report for November 2024

Here are the duties I performed for the following positions: Fire Department Office Manager, Public Information Officer/Social Media Coordinator, and Website Administrator for the month of November.

FD Office Manager:

- Completed Payroll for 17 employees
- Processed invoices/POs for the Fire Department and Parks/Rec Department; scanned all documentation for purchase orders into Tyler Content Management; monitored all office managers' purchase order entries weekly
- Filled 80 shifts for crew members, updated scheduling for next year
- Uniforms ordered for all 18 department members
- Met with Target Solutions representative about Vector Scheduling
- Worked on Accreditation
- Ordered supplies for Santa Run in December, emailed for volunteers from PW and PD

Website Administrator:

- Posted all department monthly reports; checked and corrected ADA compliance as needed
- Sent out 19 emails to town subscribers and updated the Town Calendar and Alerts (Santa Run Save the Date, PICCI Movie Night, County News, Christmas Parade)
- Updated Pages-Pavillon Rentals, Special Events, Cultural Services, monitored all postings and emails sent to residents)

Top 5 Pages Visited on the Town of Ponce Inlet Website for October 2024:

1. Building & Permitting
2. Calendar
3. Court Reservation System
4. Job Openings
5. Facilities

**Public Information Officer/Social Media Coordinator:
Posted on Social Media/Attended**

- Monitored and posted on the town's Facebook and Nextdoor accounts, covering:
 - (Veteran's Day Ceremony, Coco the Lighthouse Cat, Yard Waste Pick Up, County Grant News, Frying Turkey Tips, We're Hiring, Holiday Trash Pick Up, Council Swearing In, Santa Run, Postcards from Santa, Living Seawalls Workshop, PD Police Chief News, Debris Pick Up Reminders
 - Attended Hurricane After Action Meeting & Council Meeting
 - Attended Veteran's Day Ceremony